

**GOVERNMENT OF THE VIRGIN ISLANDS  
VIRGIN ISLANDS BOARD OF EDUCATION**



**BOARD OFFICERS**

Kyza A. Callwood, MPA  
**Chairman**

Winona A. Hendricks  
**Vice-Chairman**

Shawna K. Richards  
**Secretary**

**St. Croix Members**  
Winona A. Hendricks  
Terrence T. Joseph  
Emmanuella Perez-Cassius  
Shawna K. Richards

**St. Thomas/St. John Members**  
Kyza A. Callwood, MPA  
Judy M. Gomez, Esq.  
Nandi Sekou, Esq.  
Jeanette Smith-Barry

Angel Bolques, Jr.  
**At Large Member**

Stephanie J. Berry, PhD  
**Executive Director**

Emmett Hansen II  
**Associate Executive Director**

**St. Croix Office**  
1115 Strand Street  
Suite 201-B  
Christiansted, VI 00820  
Telephone No. 340-772-4144  
Fax No. 340-772-2895

**St. Thomas Office**  
P.O. Box 11900  
Dronningens Gade  
Nos. 60B, 61 & 62  
St. Thomas, VI 00801  
Telephone No. 340-774-4546  
Fax. No. 340-774-3384

**WEBSITE**  
[www.myviboe.com](http://www.myviboe.com)

**COMMITTEE REPORT**

**Date of meeting** 9/9/2021

**Start time:** 12:07p      **End time:** 1:30p

**Committee**

- |   |  |
|---|--|
| <input type="checkbox"/> Executive  | <input type="checkbox"/> Finance:                              |
| <input type="checkbox"/> Policies, Rules & Regulations                          | Scholarships & Collections                                     |
| <input type="checkbox"/> Professional Staff Certification<br>& Higher Education | <input checked="" type="checkbox"/> Ad Hoc – Internal Controls |
| <input type="checkbox"/> Public Private Liaison                                 | <input type="checkbox"/> Ad Hoc – Legislative Liaison          |
| <input type="checkbox"/> School Plants and Facilities                           | <input type="checkbox"/> Other: _____                          |

**Chairperson** Judy M. Gomez, Esq.

**Attendance**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Kyza A. Callwood, MPA | <input checked="" type="checkbox"/> Emmanuella M. Perez-Cassius                      |
| <input type="checkbox"/> Winona A. Hendricks              | <input checked="" type="checkbox"/> Nandi Sekou, Esq.                                |
| <input checked="" type="checkbox"/> Shawna K. Richards    | <input type="checkbox"/> Jeanette Smith-Barry  |
| <input type="checkbox"/> Angel L. Bolques, Jr.            | <input checked="" type="checkbox"/> Other: <u>ED Berry, DBF De Windt, AED Hansen</u> |
| <input checked="" type="checkbox"/> Judy M. Gomez, Esq.   |  |
| <input checked="" type="checkbox"/> Terrence T. Joseph    |  |

**Agenda** (attached)

**MISSION STATEMENT**

The mission of the Virgin Islands Board of Education is to provide leadership and oversight, set policy and advocate for continuous improvement of the Public Education System of the Virgin Islands of the United States.

**VISION STATEMENT**

Each child is provided with the best quality education which guarantees academic excellence, promotes our history and culture, and builds strong local and global communities.



**GOVERNMENT OF THE VIRGIN ISLANDS  
VIRGIN ISLANDS BOARD OF EDUCATION**



**BOARD OFFICERS**

Kyza A. Callwood, MPA  
**Chairman**

Winona A. Hendricks  
**Vice-Chairman**

Shawna K. Richards  
**Secretary**

**St. Croix Members**  
Winona A. Hendricks  
Terrence T. Joseph  
Emmanuella Perez-Cassius  
Shawna K. Richards

**St. Thomas/St. John Members**  
Kyza A. Callwood, MPA  
Judy M. Gomez, Esq.  
Nandi Sekou, Esq.  
Jeanette Smith-Barry

Angel Bolques, Jr.  
**At Large Member**

Stephanie J. Berry, PhD  
**Executive Director**

Emmett Hansen II  
**Associate Executive Director**

**St. Croix Office**  
1115 Strand Street  
Suite 201-B  
Christiansted, VI 00820  
Telephone No. 340-772-4144  
Fax No. 340-772-2895

**St. Thomas Office**  
P.O. Box 11900  
Dronningens Gade  
Nos. 60B, 61 & 62  
St. Thomas, VI 00801  
Telephone No. 340-774-4546  
Fax. No. 340-774-3384

**WEBSITE**

[www.myviboec.com](http://www.myviboec.com)

**INTERNAL CONTROLS AD HOC COMMITTEE MEETING**

Thursday, September 9, 2021  
12:00 p.m. – 1:30 p.m. via MS Teams

**AGENDA**

1. Call to Order
2. Roll Call
3. Final review and discussion on the Financial and Travel Policies and Procedures
4. Adjournment

**MISSION STATEMENT**

The mission of the Virgin Islands Board of Education is to provide leadership and oversight, set policy and advocate for continuous improvement of the Public Education System of the Virgin Islands of the United States.

**VISION STATEMENT**

Each child is provided with the best quality education which guarantees academic excellence, promotes our history and culture, and builds strong local and global communities.