

**GOVERNMENT OF THE VIRGIN ISLANDS
VIRGIN ISLANDS BOARD OF EDUCATION**



ATTENDANCE FORM FOR STIPEND RECORDS

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Nandi Sekou, Esq.
Jeanette Smith-Barry

Angel Bolques, Jr.
At Large Member

Stephanie J. Berry, PhD
Executive Director

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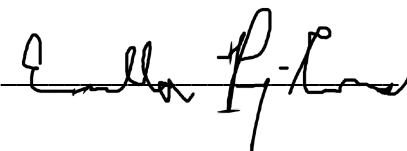
St. Thomas Office
P.O Box 11900
Dronningens Gade
Nos. 60B, 61 & 62
St. Thomas, VI 00801
Telephone No. 340-774-4546
Fax. No. 340-774-3384

WEBSITE
www.myviboe.com

Meeting Type: December SPF monthly meeting Date: 12/8/2021

Start Time: 5:09 pm End Time: 6:36pm

NAME	ATTENDED MEETING	COMMENTS/ADDITIONS
Member Kyza A. Callwood, MPA		
Member Winona A. Hendricks		excused
Member Shawna K. Richards	x	
Member Angel L. Bolques, Jr.		
Member Emmanuella M. Perez-Cassius	x	
Member Jeanette Smith-Barry	x	
Member Judy M. Gomez, Esq.		
Member Nandi Sekou, Esq.	x	
Member Terrence T. Joseph	x	
Executive Director - Stephanie J. Berry, PhD	x	
Associate Executive Director - Emmett E. Hansen II		
Business & Finance Director – Alcenta DeWindt		
Attorney Jennifer Jones		
Stenographer – (Print name)		
Other		

Approved by: 

Date: 12/8/2021

MISSION STATEMENT

The mission of the Virgin Islands Board of Education is to provide leadership and oversight, set policy and advocate for continuous improvement of the Public Education System of the Virgin Islands of the United States.

VISION STATEMENT

Each child is provided with the best quality education which guarantees academic excellence, promotes our history and culture, and builds strong local and global communities

**November 2021 BRIEFING FOR VIBE:
STANDING COMMITTEE MONTHLY REPORT ON
SCHOOL PLANTS AND FACILITIES**

PURPOSE

This brief aims to inform the 20th VI Board of Education of updates on the action of the standing School Plants and Facilities committee during November. As the briefing is critical of the board's initiatives, the committee may receive questions from the Whole Board.

CURRENT SITUATION

On December 8th, 2021, the Standing Committee on School Plants and Facilities held a monthly committee meeting to review the November 22& 23 territorial walkthrough. The participants comprise and identify dates for schools in the territory that require an additional follow-up before January 10th reopening and discuss upcoming town hall committee contributions. The meeting agenda (Attached) confirms the committee's aim to ensure school readiness with the VIDE for VI students' safe return to in-person instruction at an accelerated rate. However, the committee meeting did not have a quorum of committee members, discussion with attending highlighted school site areas across the territory that continues to struggle. Specific Areas of concern include Bathroom refurbishing/ plumbing, Kitchen equipment installation, all grade level Plexi Glass availability, and staffing challenges. Attending members' Inquire concerns were previous unanswered requests presented to the commissioner, including principal reports that were verified by the superintendent as received but never copied to VIBE for consideration.

BACKGROUND

The SPF committee held a meeting on December 8th, 2021. The meeting was chaired by Emmanuella Perez-Cassius and attended by committee member Nandi Sekou and VIBE members Jennette Smith Barry and Shawna Richards, also in attendance ED Stephanie Berry. No quorum was established, and the meeting began at 5:09 pm. While recognizing education and government sector responsibilities, the SPF Committee accepts the board's three main areas clearly defined by the law: Administration, Guidance division, School Plants, and Facilities maintenance. The members reviewed the walkthrough standard forms utilized during the

November 22 & 23 walkthroughs hosted by the VIDE. The STX district walkthrough occurred at four schools: Juanita Gardine Kg-8th, St Croix Central High School, Eulalie Rivera Prek-8th School, and the Cualde O Markoe elementary school. VIBE identified these schools in the district based on the findings from the last walkthrough conducted earlier this year. (Please review the attached walkthrough forms for finding. The committee's members' recommendation is to run a second walkthrough at the St Croix Central High school before January 10th reopening and all other schools in the district two weeks after January 10th reopening. The STT/STJ district walkthrough occurred at Julius Sprauve PreK-8th, Ivana Eudora Keen High School, Joseph Gomez elementary school, and Charlotte Amalie High school. Time and other district matters prevented a walkthrough of other schools in St. Thomas/St, John district on this day. Other dates are identified to complete this task. However, only the Joseph Gomez elementary and Charlotte Amalie High school will occur before January 10th, 2022. All others in the STT/STJ district will occur two weeks after returning to in-person instruction. The members in attendance are very concerned about the current political structure of the VIDE. Based on observation and discussions with VIDE personnel, members conclude that the school structure lacks shared governance. The operation prevents individuals and principals from governing their schools as they see fit. VIDE management should have shared goals, but the pathways to achieve them should have flexibility and identity to the school culture applied.

NEXT STEPS

Through Chair request, the SPF committee's January 10th, 2022 standing meeting is held to review all standing/ Adhoc committee's top concerns and inquiries made to VIDE that the commissioner has not responded to in writing. The committee will utilize information shared to prepare for town hall participation.

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School Plants & Facilities December Meeting

AGENDA

Wednesday, December 8th, 2021

5:00p.m.- 6:30 p.m.

- I. Call to Order
- II. Roll Call
- III. November 22 & 23 walk-through standard review
- IV. Follow-up letter to the commissioner for reopening
- V. Follow up walk-through dates/schools for reopening
- VI. Committee Town Hall contribution
- VII. Whole board meeting committee motions
- VIII. Adjournment

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V.I. PUBLIC SCHOOL INSPECTION

School Name: Claude O .Markoe Elementary school School Year November 2021

School Site Inspection Checklist

Participants Carlos McGregor- Supt, Dr. Carla Bastian-
Deputy Supt. Mr. Charlamagne- Director of Maintenance,
Mr. Milligan - representative from D. Wells-Hedrington,
Board Members – Terrence T. Joseph & Winona A. Hendricks ,
Principal Gonzalez & Moorehead

Edited 8/12/2021

Inspected Date	Housekeeping/Grounds/Safety	Circle on a scale from 1-5 5=high concerns 1= no concerns	Revisit Timeline/Comments/Action required
11/22/2021	Classrooms maintained and in orderly conditions	1 2 3 4 5	eachers/students Plexi-glass for grades 4th-8th- prepared Gym- under construction -DVD Construction Co. work in progress; need for professional basketball floor ; state capital project- Milligan DVD completed bathroom near Gym- problem with connection to other bathroom in area /Milligan & state reviewing
11/22/2021	Storages, floors, hallways, office areas free of slip, trip, and fall hazards	1 2 3 4 5	More COVID signage needed throughout the campus- More Covid signs necessary . Safety & Health reminders should be constant... School has personnel, workers , others on site
11/22/2021	Tools, supplies, and equipment stored properly	1 2 3 4 5	has water, and equipment for COMS and other sites . Hazard signs should be put in place Kitchen – Principals very concerned about freezer . Situation needs to be addressed
11/22/2021	Student bathrooms clean and maintained	1 2 3 4 5	School and faculty bathrooms are cleaned, sanitizers , towels etc. need to be replenished routinely Update bathroom facilities by adding toilet paper and hand towel dispensers.- Check with Mr. Charlamagne
11/22/2021	Staff bathrooms clean and maintained	1 2 3 4 5	Air Quality/Water testing- Testing is ongoing. November report has been received . Request copy from Commissioner Update in classroom bathroom fixtures, including toilets paper roll and soap dispenser Replace in class storage doors within all in-person instruction classrooms
11/22/2021	Passageways properly illuminated	1 4 2 5 3	
Type text here	Fencing, Gates, Doors, and Safes in proper working condition	1 4 2 5 3	Trim trees and grounds inside campus faculties- Public works assisted with certain areas Area at south side of school under discussion- Charlamagne , McGregor & Principals South section of school. Principals very concerned about area and unauthorized entrance
11/22/21	Fire extinguishers charged and updated, fire exits marked, fire safety evacuation procedures marked in hallways	1 2 3 4 5	Fire extinguishers are charged and updated .
11/22/2021	Fire drill completed	1 4 2 5 3	Fire drill has been completed with K -3rd grade students



V.I. PUBLIC SCHOOL INSPECTION

School Name: Claude O .Markoe Elementary school School Year 2021

Guidance Division Checklist

Date verified	School Guidance Division	Circle verification observed	Revisit Timeline/Comments/Action required
11/22/21	School site adequately staffed with certified personnel	<input checked="" type="checkbox"/> Verified <input type="checkbox"/> /Not Verified	Lack of school principal and teacher annual evaluations conducted- Information received by Superintendents' office School ready for occupancy . Classrooms cleaned and maintained
11/22/21	Guidance plan that meets students' social, emotional, and academic development	<input checked="" type="checkbox"/> Verified <input type="checkbox"/> /Not Verified	two counselors who are address social, emotional and academic development ; wrap around services and reports. No major accidents or incidences
11/22/21	Report out procedure established	<input checked="" type="checkbox"/> Verified/ <input type="checkbox"/> Not Verified	Supt. McGregor verifies the school has submitted the required documents .
	Student outreach services	<input checked="" type="checkbox"/> Verified/ <input type="checkbox"/> Not Verified	
	Staff tracking tools reviewed	<input checked="" type="checkbox"/> Verified/ <input type="checkbox"/> Not Verified	McGregor confirmed principal reports, teacher and principal evaluations submitted . Emergency preparedness plan completed. No major unrelated accident or incidence at school.
	Graduation tracking and exit plans completed	<input type="checkbox"/> Verified/ <input checked="" type="checkbox"/> Not Verified	
Verified VIBE Member Signed			



V.I. PUBLIC SCHOOL INSPECTION

School Name: Claude O .Markoe Elementary school

School Year 2021/2022

Administration Inspection Checklist

Date review	Administration Inspection	Circle verification confirmed	Revisit Timeline/Comments/Action required
11/22/21	VIBE Principal school report completed	Verified <input checked="" type="checkbox"/> Not Verified	
11/22/21	Annual review of wrap-around programs available	Verified <input checked="" type="checkbox"/> Not Verified	
11/22/21	Training available for school Teachers, support staff, guidance division	<input checked="" type="checkbox"/> Verified Not Verified	Training for personnel and staff is ongoing.
11/22/21	Emergency procedures written and known	Verified <input checked="" type="checkbox"/> Not Verified	
11/22/21	Accident/incident reports received	<input checked="" type="checkbox"/> Verified Not Verified	
11/22/21	Teacher/staff evaluations completed	Verified <input checked="" type="checkbox"/> Not Verified	
11/22/21	Emergency preparedness plan established (site specific)	Verified <input checked="" type="checkbox"/> Not Verified	
11/22/21	Principal evaluation	Verified <input checked="" type="checkbox"/> Not Verified	



V.I. PUBLIC SCHOOL INSPECTION

School Name: Euralie Rivera preK-8th grade School School Year November 2021

School Site Inspection Checklist

Participants Carlos McGregor- Supt, Dr. Carla Bastian- Deputy Supt. Mr. Charlamagne- Director of Maintenance, Mr. Milligan - representative from D. Wells-Hedrington, Board Members – Terrence T. Joseph & Winona A. Hendricks, Prin. Brow & 2 Ast. Principals

Edited 8/12/2021

Inspected Date	Housekeeping/Grounds/Safety	Circle on a scale from 1-5 5=high concerns 1= no concerns	Revisit Timeline/Comments/Action required
11/22/2021	Classrooms maintained and in orderly conditions	1 2 3 4 5	Teacher/students Plexi-glass for grades 4th-8th- classrooms prepared Air Quality/Water testing- completed with report submitted to Commissioner School classrooms ready for additional students
11/22/2021	Storages, floors, hallways, office areas free of slip, trip, and fall hazards	1 2 3 4 5	More COVID signage needed throughout the campus- More Covid signs necessary . Safety & Health reminders should be constant... School has personnel, workers , others on site
11/22/2021	Tools, supplies, and equipment stored properly	1 2 3 4 5	Cafeteria – has water, books, other supplies & equipment house in area. Hazards as warning should be placed
11/22/2021	Student bathrooms clean and maintained	1 2 3 4 5	School and faculty bathrooms are cleaned, sanitizers , towels etc. need to be replenished routinely
11/22/2021	Staff bathrooms clean and maintained	1 2 3 4 5	Air Quality/Water testing- Testing is ongoing. November report has been received . Request copy from Commissioner
11/22/2021	Passageways properly illuminated	1 4 2 5 3	Current update on school electrical status- Upgrades have been completed The school is up and running (Charlamagne) inadequate lighting and open perimeters that are not supervised but are easily accessible to unauthorized persons- hallways are properly lighted
Type text here	Fencing, Gates, Doors, and Safes in proper working condition	1 4 2 5 3	Open perimeters that are not supervised but are easily accessible to unauthorized persons – South field fence comprised. Two horses at school . The matter needs to be seriously addressed. Maybe stronger fencing or different design. Send to Mr. Charlamagne .
11/22/21	Fire extinguishers charged and updated, fire exits marked, fire safety evacuation procedures marked in hallways	1 2 3 4 5	Fire extinguishers are not verified charged and updated request report from the commissioner.
11/22/2021	Fire drill completed	1 4 2 5 3	Fire drill has been completed with K -3rd grade students



V.I. PUBLIC SCHOOL INSPECTION

School Name: Euralie Rivera preK-8th grade School School Year 2021

Guidance Division Checklist

Date verified	School Guidance Division	Circle verification observed	Revisit Timeline/Comments/Action required
11/22/21	School site adequately staffed with certified personnel	<input checked="" type="checkbox"/> Verified <input type="checkbox"/> /Not Verified	
11/22/21	Guidance plan that meets students' social, emotional, and academic development	<input checked="" type="checkbox"/> Verified <input type="checkbox"/> /Not Verified	three (3) counselors programs in place for social emotional and academic development , wrap around services being used
11/22/21	Report out procedure established	<input checked="" type="checkbox"/> Verified/ <input type="checkbox"/> Not Verified	Covid compliance plans in place . Using K. Chancellor counseling assistance.
	Student outreach services	<input type="checkbox"/> Verified/Not <input checked="" type="checkbox"/> Verified	
	Staff tracking tools reviewed	<input checked="" type="checkbox"/> Verified/ <input type="checkbox"/> Not Verified	McGregor confirmed principal reports, teacher and principal evaluations submitted . Emergency preparedness plan completed. No major unrelated accident or incidence at school.
	Graduation tracking and exit plans completed	<input type="checkbox"/> Verified/ <input checked="" type="checkbox"/> Not Verified	
Verified VIBE Member Signed			



V.I. PUBLIC SCHOOL INSPECTION

School Name: Euralie Rivera preK-8th grade School School Year 2021/2022

Administration Inspection Checklist

Date review	Administration Inspection	Circle verification confirmed	Revisit Timeline/Comments/Action required
11/22/21	VIBE Principal school report completed	<p>Verified</p> <p>Not Verified</p>	Supt. McGregor verified that their reports , evaluations and emergency preparedness plans have been submitted Request reports from the commissioner School ready for in school opening
11/22/21	Annual review of wrap-around programs available	<p>Verified</p> <p>Not Verified</p>	
11/22/21	Training available for school Teachers, support staff, guidance division	<p>Verified</p> <p>Not Verified</p>	Training for personnel and staff is ongoing.
11/22/21	Emergency procedures written and known	<p>Verified</p> <p>Not Verified</p>	
11/22/21	Accident/incident reports received	<p>Verified</p> <p>Not Verified</p>	
11/22/21	Teacher/staff evaluations completed	<p>Verified</p> <p>Not Verified</p>	Lack of school principal and teacher annual evaluations conducted- Supt. McGregor verified completed
11/22/21	Emergency preparedness plan established (site specific)	<p>Verified</p> <p>Not Verified</p>	
11/22/21	Principal evaluation	<p>Verified</p> <p>Not Verified</p>	



V.I. PUBLIC SCHOOL INSPECTION

School Name: St. Croix High School

School Year November 2021

Participants Carlos McGregor-
Supt, Dr. Carla Bastian- Deputy Supt.
Mr. Charlamagne- Director of Maintenance,
Mr. Milligan - representative from D. Wells-Heddrington,
Board Members – Terrence T. Joseph & Winona A. Hendricks .
Asst. Prin. Brown, Dean of Students Croskey, Asst. Prin. Browne

School Site Inspection Checklist

Edited 8/12/2021

Inspected Date	Housekeeping/Grounds/Safety	Circle on a scale from 1-5 5=high concerns 1= no concerns	Revisit Timeline/Comments/Action required
11/22/2021	Classrooms maintained and in orderly conditions	1 2 3 4 5	Fix exposed outlets next to 1003-1001 wings. – 12 rooms in this section. 11 have been repaired. 1 classroom not completed , (Charlemagne) will add finalize list for completion The Gymnasium is condemned – The overhang for Gym is condemned and will be demolished (Milligan) Repair or replace ceiling fans in all in-person instruction classrooms- moving to place ACs in rooms/
11/22/2021	Storages, floors, hallways, office areas free of slip, trip, and fall hazards	1 2 3 4 5	More COVID signage needed throughout the campus- More Covid signs necessary . Safety & Health reminders should be constant... School has personnel, workers , others on site Work has begun to clean classrooms – Classy Cleaning Co. will complete before Jan.
11/22/2021	Tools, supplies, and equipment stored properly	1 2 3 4 5	Power needed to Modular Building- A new transformer has been provided by VIDE Classrooms 800 wing – AC has been installed (Charlemagne) Some areas (music suite) need to discard debris to avoid slip, trip , fall hazard
11/22/2021	Student bathrooms clean and maintained	1 2 3 4 5	Music suite refurbished – suite completed usable for S. Alexander & O. Gibbs Girls bathroom 900 wing out of order- state capital project check with Wells-Hendrrington for response for timeline Both Bathrooms 1000 wing needs repair- these bathrooms may have to be condemned for Structural damage 400 wing girls bathroom no running water- send to Charlamagne
11/22/2021	Staff bathrooms clean and maintained	1 2 3 4 5	Air Quality/Water testing- Testing is ongoing. November report has been received . Request copy from Commissioner
11/22/2021	Passageways properly illuminated	1 4 2 5 3	Current update on school electrical status- Upgrades have been completed The school is up and running (Charlamagne) inadequate lighting and open perimeters that are not supervised but are easily accessible to unauthorized persons- hallways are properly lighted
Type text here	Fencing, Gates, Doors, and Safes in proper working condition	1 4 2 5 3	Charlemagne – The ROTC section will be place on VIDE list for work ; for years ROTC operated independently. They are now part of grass cutting contract and cleaning contract ROTC building needs cleaning and sanitizing; Grass in rear or school extremely over grown Tan tan trees observed growing through ROTC building; ROTC building classes leaking Fencing , gating OK
11/22/21	Fire extinguishers charged and updated, fire exits marked, fire safety evacuation procedures marked in hallways	1 2 3 4 5	800 wing no fire extinguisher charged or updated - Charlamagne will check Fire extinguishers charged and updated – district had Fire extinguishers -serviced and updated – request report from Commissioner
11/22/2021	Fire drill completed	1 4 2 5 3	No Fire drill completed for this school year to date

1. Recommendation –
Check on list of issues and progress at Central High School before school closes before December holidays –
Do another walk through in December . Send list to Mr. Charlamagne for update and completion .



V.I. PUBLIC SCHOOL INSPECTION

School Name: St Croix Central High School School Year 2021

Guidance Division Checklist

Date verified	School Guidance Division	Circle verification observed	Revisit Timeline/Comments/Action required
11/22/21	School site adequately staffed with certified personnel	<p>Verified</p> <p>/Not Verified</p>	Dean of Schools Mr. Croskey – indicated plans for improving relationship with students. A space needs to be identified for his program. (administration addressing) .
11/22/21	Guidance plan that meets students’ social, emotional, and academic development	<p>Verified</p> <p>/Not Verified</p>	There are 4 counselors at the school . Assistance from Community Relations Program – K. Chancellor . Virtual tours of school
11/22/21	Report out procedure established	<p>Verified/</p> <p>Not Verified</p>	Covid compliance plans in place . Using K. Chancellor counseling assistance.
	Student outreach services	<p>Verified/Not</p> <p>Verified</p>	
	Staff tracking tools reviewed	<p>Verified/</p> <p>Not Verified</p>	McGregor confirmed principal reports, teacher and principal evaluations submitted . Emergency preparedness plan completed. No major unrelated accident or incidence at school.
	Graduation tracking and exit plans completed	<p>Verified/</p> <p>Not Verified</p>	additional effort for Graduated exit plans. Start discussing Graduation & parent engagement
Verified VIBE Member Signed			



V.I. PUBLIC SCHOOL INSPECTION

School Name: St Croix central High School

School Year 2021/2022

Administration Inspection Checklist

Date review	Administration Inspection	Circle verification confirmed	Revisit Timeline/Comments/Action required
11/22/21	VIBE Principal school report completed	<p>Verified</p> <p>Not Verified</p>	Supt. McGregor indicated school reports , staff evaluations etc. submitted. Emergency preparedness plans in place, no major accidents or incidences
11/22/21	Annual review of wrap-around programs available	<p>Verified</p> <p>Not Verified</p>	Valda Austrie assisting with wrap around services ; training available for faculty and staff
11/22/21	Training available for school Teachers, support staff, guidance division	<p>Verified</p> <p>Not Verified</p>	Training for personnel and staff is ongoing.
11/22/21	Emergency procedures written and known	<p>Verified</p> <p>Not Verified</p>	
11/22/21	Accident/incident reports received	<p>Verified</p> <p>Not Verified</p>	No incidents reported
11/22/21	Teacher/staff evaluations completed	<p>Verified</p> <p>Not Verified</p>	
11/22/21	Emergency preparedness plan established (site specific)	<p>Verified</p> <p>Not Verified</p>	
11/22/21	Principal evaluation	<p>Verified</p> <p>Not Verified</p>	

School on the way to being ready for in school ; recheck in December for additional compliance



V.I. PUBLIC SCHOOL INSPECTION

School Name: Juanita Gardine Elementary School School Year November 2021

Participants Carlos McGregor- Supt,
 Dr. Carla Bastian- Deputy Supt.
 Mr. Charlamagne- Director of Maintenance,
 Mr. Milligan - representative from D. Wells-Hedington, Board Members –
 Terrence T. Joseph &
 Winona A. Hendricks ,
 Velasquez /monitor

School Site Inspection Checklist

Edited 8/12/2021

Inspected Date	Housekeeping/Grounds/Safety	Circle on a scale from 1-5 5=high concerns 1= no concerns	Revisit Timeline/Comments/Action required
11/22/2021	Classrooms maintained and in orderly conditions	1 2 3 4 5	eachers/students Plexi-glass for grades 4th-8th- Plexiglass ordered will arrive for January opening The Gymnasium is condemned – The overhang for Gym is condemned and will be demolished (Milligan)
11/22/2021	Storages, floors, hallways, office areas free of slip, trip, and fall hazards	1 2 3 4 5	More COVID signage needed throughout the campus- More Covid signs necessary . Safety & Health reminders should be constant... School has personnel, workers , others on site
11/22/2021	Tools, supplies, and equipment stored properly	1 2 3 4 5	The cafeteria kitchen area has AC. The main cafeteria area has water, new kitchen equipment waiting to be installed, food carts to deliver food to classrooms etc. – Fall or Tripping caution signs should be visible to alert occupants.
11/22/2021	Student bathrooms clean and maintained	1 2 3 4 5	School and faculty bathrooms are cleaned, sanitizers , towels etc. need to be replenished routinely
11/22/2021	Staff bathrooms clean and maintained	1 2 3 4 5	Air Quality/Water testing- Testing is ongoing. November report has been received . Request copy from Commissioner
11/22/2021	Passageways properly illuminated	1 4 2 5 3	Current update on school electrical status- Upgrades have been completed The school is up and running (Charlamagne) inadequate lighting and open perimeters that are not supervised but are easily accessible to unauthorized persons- hallways are properly lighted
Type text here	Fencing, Gates, Doors, and Safes in proper working condition	1 4 2 5 3	work needs to be completed on fencing near Adult Education near 4th grade wing The Activity Center by 4th grade wing will now be Teachers lounge . There is extra classrooms in that building (spot scraping and paint needs to be done in this area
11/22/21	Fire extinguishers charged and updated, fire exits marked, fire safety evacuation procedures marked in hallways	1 2 3 4 5	Fire extinguishers are charged and updated .
11/22/2021	Fire drill completed	1 4 2 5 3	Fire drill has been completed with K -3rd grade students



V.I. PUBLIC SCHOOL INSPECTION

School Name: Juanita Gardine Elementary School Year 2021

Guidance Division Checklist

Date verified	School Guidance Division	Circle verification observed	Revisit Timeline/Comments/Action required
11/22/21	School site adequately staffed with certified personnel	<input checked="" type="checkbox"/> Verified <input type="checkbox"/> /Not Verified	Lack of school principal and teacher annual evaluations conducted- Information received by Superintendents' office two laborers assigned to each school in district (Dr.Bastian) ; grassing cutting is part of contract and schedules process ; a bin is on site for debris that being discarded
11/22/21	Guidance plan that meets students' social, emotional, and academic development	<input checked="" type="checkbox"/> Verified <input type="checkbox"/> /Not Verified	2 counselors shared they are using outreach services, and to address social , emotional and academic programs for children .
11/22/21	Report out procedure established	<input checked="" type="checkbox"/> Verified/ <input type="checkbox"/> Not Verified	Covid compliance plans in place . Using K. Chancellor counseling assistance.
	Student outreach services	<input type="checkbox"/> Verified/Not <input checked="" type="checkbox"/> Verified	
	Staff tracking tools reviewed	<input checked="" type="checkbox"/> Verified/ <input type="checkbox"/> Not Verified	McGregor confirmed principal reports, teacher and principal evaluations submitted . Emergency preparedness plan completed. No major unrelated accident or incidence at school.
	Graduation tracking and exit plans completed	<input type="checkbox"/> Verified/ <input checked="" type="checkbox"/> Not Verified	
Verified VIBE Member Signed			



V.I. PUBLIC SCHOOL INSPECTION

School Name: Juanita Gardine Elementary

School Year 2021/2022

Administration Inspection Checklist

Date review	Administration Inspection	Circle verification confirmed	Revisit Timeline/Comments/Action required
11/22/21	VIBE Principal school report completed	Verified <input checked="" type="checkbox"/> Not Verified	
11/22/21	Annual review of wrap-around programs available	Verified <input checked="" type="checkbox"/> Not Verified	
11/22/21	Training available for school Teachers, support staff, guidance division	<input checked="" type="checkbox"/> Verified Not Verified	Training for personnel and staff is ongoing.
11/22/21	Emergency procedures written and known	Verified <input checked="" type="checkbox"/> Not Verified	
11/22/21	Accident/incident reports received	<input checked="" type="checkbox"/> Verified Not Verified	No incidents reported
11/22/21	Teacher/staff evaluations completed	Verified <input checked="" type="checkbox"/> Not Verified	
11/22/21	Emergency preparedness plan established (site specific)	Verified <input checked="" type="checkbox"/> Not Verified	
11/22/21	Principal evaluation	Verified <input checked="" type="checkbox"/> Not Verified	